



Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 16, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Anderson's Site Amendment #2135
4855 Transit Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find two SEQR responses each dated December 10, and 15, 2021, from the Erie County Division of Sewerage Management and Environment and Planning respectively on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

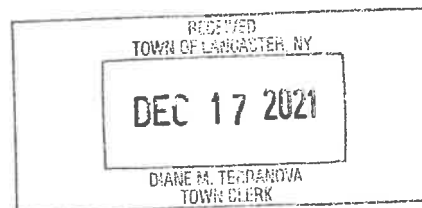
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer





COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

December 15, 2021

Mr. Kevin E. Loftus, Esq.
Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: Proposed Renovations at Andersons Frozen Custard

Location: 4855 Transit Road, Town of Lancaster
Review No.: ZR-21-734

Dear Mr. Loftus,

Pursuant to Article 8 of the New York Environmental Conservation Law, the Erie County Department of Environment and Planning (DEP) is in receipt of the above-referenced lead agency solicitation received on December 9, 2021, and consents to the Town of Lancaster acting as lead agency in the environmental review of this action.

This review pertains to the above referenced project submitted to DEP. This should not be considered sufficient for any County approvals. The applicant and/or its contractors must still obtain any other permits and regulatory approvals applicable to this project.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Hall", is written over a faint, circular official stamp.

David Hall
Planner

POST DATE 12/8/21

SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: SP-21-734
Received: 12/9/21

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

Description of Proposed Action

1. Name of Municipality:	<u>Town of Lancaster</u>		
2. Hearing Schedule:	Date _____	Time <u>7:00pm</u>	Location <u>21 Central Avenue, Lancaster</u>
3. Action is before:	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Board of Appeals	<input checked="" type="checkbox"/> Planning Board
4. Action consists of:	<input type="checkbox"/> New Ordinance	<input type="checkbox"/> Rezone/Map Change	<input type="checkbox"/> Ordinance Amendment
	<input checked="" type="checkbox"/> Site Plan	<input type="checkbox"/> Variance	<input type="checkbox"/> Special Use Permit
			<input type="checkbox"/> Other
5. Location of Property:	<input type="checkbox"/> Entire Municipality	<input checked="" type="checkbox"/> Specific as follows	<u>Anderson's 4855 Transit Road</u> <u>Lancaster, NY 14086</u>
6. Referral required as Site is within 500' of:	<input type="checkbox"/> State or County Property/Institution	<input type="checkbox"/> Municipal Boundary	<input type="checkbox"/> Farm Operation located in an Agricultural District
	<input type="checkbox"/> Expressway	<input type="checkbox"/> County Road	<input checked="" type="checkbox"/> State Highway
			<input type="checkbox"/> Proposed State or County Road, Property, Building/Institution, Drainageway
7. Proposed change or use: (be specific)	<u>Renovation to add Drive Through and Modify Patio and Parking Lot</u>		
8. Other remarks: (ID#, SBL#, etc.)	<u>SBL# 126.05-1-1.2</u>		
9. Submitted by:	<u>Kevin E. Loftus, Esq.</u>	<u>12/6/21</u>	
<u>21 Central Avenue, Lancaster, New York 14086</u>			

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 12/9/21. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. ☐ The proposed action is not subject to review under the law.
2. ☐ Form ZR-3, Comment on Proposed Action is attached hereto.
3. ☐ The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. ☒ No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: Don McHall Date: 12/15/21

Hall, David

From: McNamara, Joseph
Sent: Friday, December 10, 2021 11:06 AM
To: Hall, David; 'eschiller@wmschutt.com'
Cc: Salah, Mutasem
Subject: SEQRA, (T) Lancaster, 4855 Transit SBL 126.05-1-1.2, proposed drive-thru & outdoor patio

The DSM has reviewed the above noted project and has the following comments:

1. The project is located in Erie County Sewer District No.4 , Flow from this project is tributary to ECSD # 4 and eventually to the Buffalo Sewer System.
2. Sanitary Sewer System Design shall be in accordance with 10 States Standards, Erie County Sewer Districts Rules & Regulations, and Design Requirements for Subdivisions and Sanitary Sewer Extensions within the bounds of ECSDs.
3. DSM approval of the sanitary sewer system is required. If 8 inch or larger public sanitary sewer is proposed, Erie County Health Dept. approval is required.
4. The Design Engineer is encouraged to discuss preliminary sanitary sewer plans in advance of final sewer design.

The above comments do not constitute DSM approval or disapproval of this project. Should you have any questions or need further information, please e-mail or call me at ext. 6697.

Thanks.

Joseph McNamara | Assistant Sanitary Engineer
Erie County | Div. of Sewerage Management
95 Franklin St., Room 1071 | Buffalo, NY 14202
P:+1(716)858-6697 | F:+1(716)858-6257
Joseph.McNamara@erie.gov | <http://www.erie.gov>



Town of Lancaster

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December 16, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Anderson's Site Amendment #2135
4855 Transit Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 16, 2021, from the New York State Department of Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

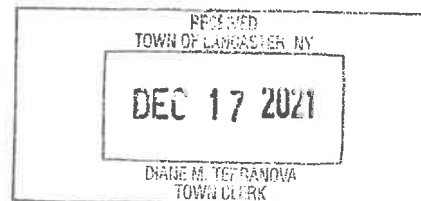
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 9
270 Michigan Avenue, Buffalo, NY 14203-2915
P: (716) 851-7165 | F: (716) 851-7168
www.dec.ny.gov

SENT VIA EMAIL

December 16, 2021

Kevin E. Loftus, Esq.
Town of Lancaster
Office of The Town Attorney
21 Central Avenue
Lancaster, New York 14086

Dear Kevin Loftus:

SEQR Lead Agency Coordination
Anderson's Frozen Custard
4855 Transit Road
Town of Lancaster, Erie County

This is to acknowledge receipt of your December 9, 2021 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency Status for the above-noted project. The Department concurs that the Town of Lancaster should act as SEQR Lead Agency. No significant environmental concerns have been identified for this proposal.

If you have any other questions, please feel free to contact Bruno DiBella of my staff or me at 716/851-7165.

Sincerely,

David S. Denk

David S. Denk
Regional Permit Administrator

BAD:cmn



Town of Lancaster

OFFICE OF THE SUPERVISOR

21 Central Avenue
Lancaster, New York 14086
(716) 683-1610
Fax: (716) 683-0512

RONALD RUFFINO, SR.
Supervisor

LOCAL STATE OF EMERGENCY OR DECLARATION

A State of Emergency is hereby declared in the Town of Lancaster for a period of time beginning at 5 p. m. on the date of December 16, 2021 and continuing in effect for a period of time not to exceed, 30 days and ending at 5 p. m. on the date of January 15, 2022.

The State of Emergency has been declared due to emergency conditions produced by:

Public health crisis caused by the Coronavirus Disease 2019 (COVID-19)

The Town of Lancaster has been continually monitoring the impact of COVID-19 pandemic and its impact on our employees, residents, and business community. Erie County hospitalization rates continue to rise due to the high transmission conditions that have returned to the area. Such conditions threaten or imperil the public safety of the residents and businesses in the Town of Lancaster.

As Chief Executive of the **Town of Lancaster, I, Ronald Ruffino, Sr., Town Supervisor** have exercised the authority given to me under New York State Executive Law 2-B, to preserve the public safety and render all required and available assistance vital to the security, well-being and health of the citizens of the community.

I hereby direct all Town of Lancaster Departments to take whatever steps necessary to protect life and property, public infrastructure and other such emergency assistance as deemed necessary.

Be advised that all Town business will continue during this time period.

Building Permits will continue to be processed and issued, but specific questions should be addressed to the Building Department at 716-684-4171.

Services provided by the Town of Lancaster Town Clerk's Office will continue. Please contact the Town of Lancaster Clerk's Office at 716-683-9028 for questions.

For developing information, including information relative to closures, postponements and/or rescheduled events, please visit the Town of Lancaster webpage at www.lancasterny.gov.

Signed the 16 day of December, 2021 at 5 p.m., in the Town of Lancaster

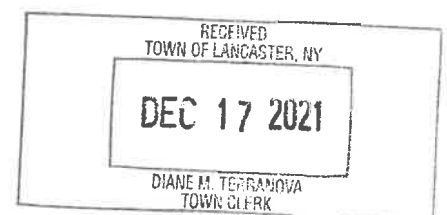

Signature

Ronald Ruffino, Sr.

Supervisor

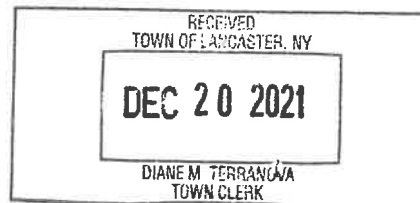
12/16/21

Date



Tony Castellana

Lancaster, NY 14086



20th December 2021

Diane Terranova

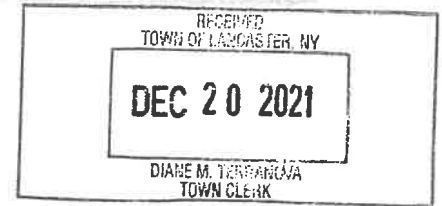
Lancaster Town Clerk
21 Central Ave
Lancaster NY 14086

Hello Diane,

My name is Tony Castellana. I am writing to you because I am interested in applying for the position on the town zoning board. I have lived in Lancaster for 24 years and have raised my family in our community. It has been a goal of mine to one day serve the people of our great community. Please consider my name along with all the other great candidates for this position. If you have any questions please feel free to contact me at any of the above addresses.

Sincerely,

Tony Castellana



**RMF Holding Inc.
P.O. Box 523
Lancaster, NY 14086**

December 17, 2021

To Honorable Town Board:

I would kindly ask to be appointed to the Lancaster IDA Board for the session beginning in January, 2022. I believe I am uniquely qualified for a position on the IDA board due to my previous experience as the LIDA Chairman, Town Supervisor and my 25 years of business in the community. I have served the community in some capacity my entire life, and would like to be considered for this position to continue to serve the great people of Lancaster. Thank you in advance for your time and consideration.

Sincerely,

Dino J. Fudoli
RMF Holding Inc.



Town of Lancaster

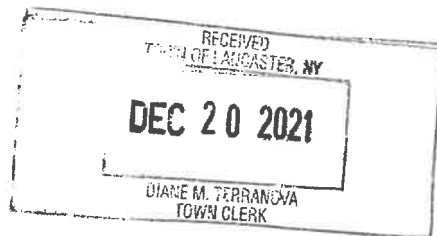
OFFICE OF THE SUPERVISOR

21 Central Avenue
Lancaster, New York 14086
(716) 683-1610
Fax: (716) 683-0512

RONALD RUFFINO, SR.
Supervisor

December 20, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086



Dear Council Members,

It has been my pleasure to serve as a Lancaster Industrial Development Agency Member for the past two years. During that time I was also named Chair of the LIDA by the Members.

I would like to submit my name for consideration as a LIDA Member and will ask of the Members appointed to retain my position as Chair.

Best regards,

Ronald Ruffino, Sr.
Lancaster Town Supervisor

Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying



Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

T.C. Comm.
T.A. Reso.
(RD)

Revised December 14, 2021
December 13, 2021

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Aurora St. Bridge
Engineering Change Order 1

DEC 20 2021

Dear Board Members,

DiDonato Associates has submitted Change Order 1 for the above referenced project. Change Order 1 is for additional Construction Inspection during construction.

The cost of Change Order #1 is \$16,058.75 resulting in a new total contract value of \$196,432.75. Combined with the decrease of the Construction cost, the overall project has been completed under budget by \$11,453.05

We have reviewed the Change Order and recommend approval.

It is requested the attached be approved. Should you have any questions, please do not hesitate to contact me.

Very truly yours

Edward M. Schiller, PE
Town Engineer

CC Town Clerk
Town Attorney
Highway Superintendent

RECEIVED BY
TOWN OF LANCASTER, NY on

DEC 20 2021

SUPERVISOR'S OFFICE

CHANGE ORDER

Date of Issuance: November 8, 2021 Effective Date: November 8, 2021 Change Order No. 1
OWNER: Town of Lancaster, New York
CONSULTANT: DiDonato Associates, Engineering and Architecture, P.C.
Contract: General
Project: Aurora Street over Cayuga Creek Bridge Rehabilitation, NYSDOT PIN 5762.97
OWNER's Contract: Contract
ENGINEER: _____

You are directed to make the following changes in the Contract Documents:

Description:

DiDonato Associates accrued an additional \$21,058.75 in charges for Construction Inspection due to the extra time required by the contractor to repair the defects on the new deck. We are requesting the unused Five Thousand dollars and zero cents (\$5,000.00) allowance for a geotechnical report under the SURVEY AND DATA COLLECTION Reimbursable costs which was not required be moved to the CONSTRUCTION line item and that an additional Sixteen Thousand, Five Hundred and Eight Dollars and Seventy-Five Cents (\$16,058.75) be added to the CONSTRUCTION line item in the contract.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$180,374.00

Net Increase (Decrease) from previous
Change Orders No. _____ to _____:

\$0.00

Contract Price prior to this Change Order:

\$180,374.00

Net Increase (Decrease) of this Change Order:

\$16,058.75

Contract Price with all approved Change Orders:

\$196,432.75

CHANGE IN CONTRACT TIMES: (days or dates)

Original Contract Times: _____

Substantial Completion: N/A

Ready for Final Payment: _____

Net change from previous Change Orders

No. _____ to _____:

Substantial Completion: N/A

Ready for Final Payment: _____

Contract Times prior to this Change Order:

Substantial Completion: N/A

Ready for Final Payment: _____

Net Increase (Decrease) this Change Order:

Substantial Completion: N/A


Ready for Final Payment: _____

Contract Times with all approved Change Orders:

Substantial Completion: N/A

Ready for Final Payment: _____

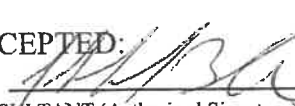
RECOMMENDED:

By: 
TOWN ENGINEER (Authorized Signature)
Date: 12/20/21

APPROVED:

By: _____
OWNER (Authorized Signature)
Date: _____

ACCEPTED:

By: 
CONSULTANT (Authorized Signature)
Date: 12/15/2021

Dear Diane,

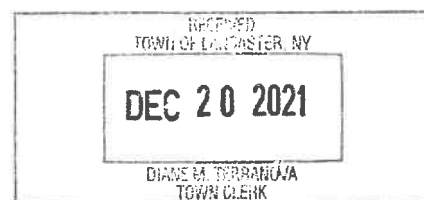
I write to congratulate you on receiving the District Citation award from the Lancaster Depew Rotary Club. Your efforts with the club and the Hull House made you worthy of this honor. Thank you for your time and dedication serving as president of this organization.

Have a great holiday season.

Sincerely,

A handwritten signature in black ink that reads "Frank J. Todaro". The signature is written in a cursive, slightly slanted style.

Hon. Frank J. Todaro
Erie County Legislator, 8th District
Alden | Lancaster | Bowmansville | Depew | Cheektowaga



Diane Terranova

Town Clerk

Town Hall

21 Central Avenue

Lancaster, NY 14086

**I am interested in the Bingo Inspector position. I am
A resident of the town of Lancaster.**

Judith Dalconzo

354 Iroquois Avenue

Lancaster, NY 14086

716-683-7382

716-207-5105

Jdalconzo@yahoo.com

DEPEW COMMUNITY CENTER FUNDRAISER

**ALSO JOIN US AS WE CELEBRATE AUDREY HAMERNIK'S
80TH BIRTHDAY!!!**

**ALL PROCEEDS TO BENEFIT THE DEPEW
COMMUNITY CENTER**

**BOWMANSVILLE FIRE HALL
36 MAIN ST. BOWMANSVILLE, NY
SATURDAY, JANUARY 29 2022
6PM-10PM**

RECEIVED
TOWN OF LANCASTER NY

DEC 20 2021

**TICKET INCLUDES
WINE, BEER, POP &
FOOD STATIONS: 99
BRICK OVEN, ROUTE
78 & MORE!**

**TICKETS
1 FOR \$50
2 FOR \$80**

**BASKET RAFFLES, GOLDEN
PRIZE RAFFLES & 50/50s!**

GOLDEN PRIZES INCLUDE:

- * **RUSSELL'S DINNER & OVERNIGHT
STAY PACKAGE**
- * **LG WASHING MACHINE**
- * **WEBER GRILL**
- * **WHEEL BARROW OF BOOZE**

AUDREY'S BIRTHDAY SPECIAL

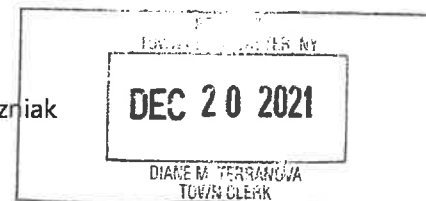
**\$80 = 1 ENTRY TICKET/1 BASKET
RAFFLE SHEET/3 GOLDEN PRIZE SHEETS**

**FOR TICKETS: CALL JOHN BRUSO @ 716-574-2607 OR
EMAIL JOHN.BRUSO@GMAIL.COM**

11

Diane Terranova

From: Carlo DiRienzo <cc>
Sent: Monday, December 20, 2021 3:38 PM
To: Ronald Ruffino
Cc: Adam Dickman; David Mazur; Robert Leary; Mike Wozniak
Subject: Zoning Board of Appeals-Chairman



Supervisor Ruffino:

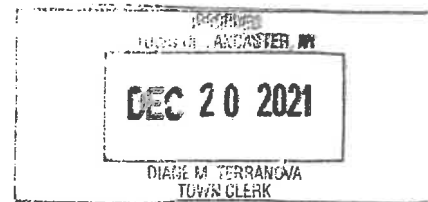
I wanted to write to let you know that I am interested in staying in the position of Chairman for the Zoning Board of Appeals for next year. I have enjoyed my time in that position and feel we, as a board, are moving in the right direction for the betterment of the town. Please let me know if there is anything you need from me regarding this matter. Thank you and happy holidays to you and yours.

Carlo DiRienzo

Sent from my iPad

Grant L. Getzoni

Lancaster, NY 14086



To Whom It May Concern,

I, Grant Getzoni, resident of Lancaster, NY residing at ~~1~~
~~7~~ _____, would like to be considered for the
available Lancaster Industrial Development Agency
Board Seat. As a lifelong Lancaster resident and business
owner in Western New York, I feel my background in
insurance and financial services could be beneficial to the
community in this position. Thank you for your
consideration in this matter. I look forward to the
opportunity to serve and give back to our wonderful
community.

Best Regards,

A handwritten signature in black ink, appearing to read "Grant L. Getzoni", with a stylized, flowing script.

Grant L. Getzoni



Town of Lancaster

TOWN PLANNING BOARD

21 Central Avenue

Lancaster, New York 14086

December 15, 2021

Planning Board Members:

Neil Connelly, Chairman

Rebecca Anderson

Anthony Gorski

Joseph Keefe

Stanley Jay Keysa III

Lawrence Korzeniewski

Town Board Members:

Ronald Ruffino, Sr., Supervisor

Adam Dickman

Robert Leary

David Mazur

Mike Wozniak

Engineering Consultant:

Ed Schiller, Wm. Schutt & Associates

Town Attorney:

Kevin E. Loftus

Town Highway Superintendent:

Daniel J. Amatura

Building & Zoning Inspector:

Matthew Fischione

Gentlemen/Ladies:

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held December 15, 2021. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting, and may be amended before approval.

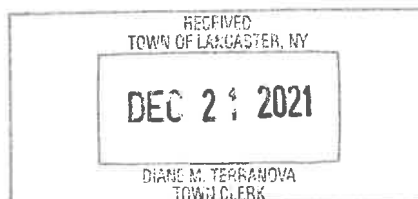
Sincerely yours,

Neil R. Connelly

Planning Board Chairman

NRC:cm

Encl.



A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at Town Hall, 21 Central Avenue, Lancaster, NY, on the 15th day of December 2021 at 7:00 P.M. and there were present:

PRESENT: Neil Connelly, Chairman
Rebecca Anderson, Member
Anthony Gorski, Member
Joseph Keefe, Member
Stanley Jay Keysa III, Member
Lawrence Korzeniewski, Member

EXCUSED: Councilman Mike Wozniak

ABSENT: None

ALSO PRESENT: None

Town Board Members: Councilman Dave Mazur

Other Elected Officials: None

Town Staff: Emily Orlando, Deputy Town Attorney
Ed Schiller of Wm. Schutt & Assoc.
Matt Fischione, Code Enforcement Officer
Cynthia Maciejewski, Recording Secretary

Meeting called to order by Chair Connelly at 7:00p.m.

Pledge of Allegiance led by Secretary Cyndi Maciejewski

Roll Call of Planning Board Members

Chairman Connelly-Present

Rebecca Anderson-Present

Anthony Gorski-Present

Stanley Jay Keysa III-Present

Lawrence Korzeniewski-Present

Joseph Keefe-Present

Minutes-A motion was made by Lawrence Korzeniewski to approve the minutes from the December 1, 2021 Planning Board Meeting. Motion seconded by Joseph Keefe and unanimously carried.

There is a training Webinar available on January 4, 2022 from 5-7p.m.

The Harassment Prevention Attestations are due by 12/31/21.

TOWN OF LANCASTER PLANNING BOARD
COMMUNICATIONS FOR DECEMBER 15, 2021

- 12.15.01 Letter dated 11/30/21 from Matt Fischione with comments regarding the proposed Shop and Storage at 5841 Genesee St.
- 12.15.02 Memos dated 12/02/21 from Michelle Barbaro, Park Crew Chief, indicating no issues with the Shop and Storage at 5841 Genesee St. or the Adam's Farm storage building.
- 12.15.03 Letter dated 12/09/21 from Matt Fischione, Code Enforcement Officer, noting his receipt of documents for the Cheektowaga project at 6386 Transit Rd., available for Planning Board review and possible comments.
- 12.15.04 Letter dated 12/07/21 from Ed Schiller, Town Engineer, with comments regarding the proposed Shop & Storage, 5841 Genesee St.
- 12.15.05 Letter dated 12/07/21 from Ed Schiller, Town Engineer, with comments regarding the Fieldstream Subdivision preliminary submittal.
- 12.15.06 Letter dated 12/07/21 from Ed Schiller, Town Engineer, with comments regarding the site plan for Anderson's Drive Thru.
- 12.15.07 Resolution adopted by Town Board on 12/06/21 appointing Lawrence Korzeniewski as a member of the Planning Board filling the term of Kristin McCracken, effective 12/07/21 and expiring 12/31/23.
- 12.15.08 Copy of resolution adopted by the Town Board on 12/06/21 approving the Pavement Rd. Storage Facility located at Pavement Rd. at Pleasant View Dr., with four conditions.
- 12.15.09 Memos dated 12/03/21 from Dan Amatura, Highway Superintendent, indicating no comment regarding the Adam's Farm Storage Building and the proposed Shop & Storage.
- 12.15.10 Notice of Public Hearing to be held on 12/20/21 at 7:15 P.M. for a Special Use Permit at Salvatore's Italian Restaurant for the operation of outdoor dining.
- 12.15.11 Notice of Public Hearing to be held on 12/20/21 at 7:15 P.M. for a Special Use Permit at 20 Lancaster Parkway, O'Connell Electric.

- 12.15.12 Letter dated 12/07/21 from Matt Fischione, Code Enforcement Officer, with comments regarding Anderson's Frozen Custard, 4855 Transit Rd., which requires a Special Use Permit for a drive through.
- 12.15.13 Copy of resolution adopted by the Town Board on 12/06/21 amending the Town Code regarding raising of livestock and poultry, to clarify any ambiguities.
- 12.15.14 Letter dated 12/07/21 from Matt Fischione, Code Enforcement Officer, with comments regarding the project at 4855 Transit Rd.
- 12.15.15 Letter dated 12/01/21 from the Lancaster Police Department indication no objection to the proposed Shop & Storage on Genesee St.
- 12.15.16 Notice of SEQR to be held 12/15/21 for O'Connell Electric.
- 12.15.17 Letter dated 12/08/21 from Ed Schiller, Town Engineer, with comments regarding National Grid, Cemetery Rd.
- 12.15.18 SEQR response dated 12/07/21 from the Erie County DPW regarding the proposed rezone at 338 Harris Hill Rd.
- 12.15.19 SEQR response dated 12/06/21 from the NYS DOT regarding Salvatore's Restaurant patio.
- 12.15.20 SEQR response dated 12/06/21 from the NYS DOT regarding Buffalo Tournament Club.
- 12.15.21 Copy of minutes from the ZBA meeting of 12/09/21.
- 12.15.22 SEQR response dated 12/06/21 from Erie County Dept. of Health regarding rezone at 338 Harris Hill Road.
- 12.15.23 SEQR response dated 12/13/21 from NYS DOT regarding Adam's Nursery site plan amendment.
- 12.15.24 SEQR response dated 12/14/21 from NYS DOT regarding Anderson's site plan amendment.

Planning Board Minutes
SEQR Review
December 15, 2021

The Planning Board held its meeting at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York on the 15th day of December 2021 at 7:04p.m. and there were

PRESENT: REBECCA ANDERSON, PLANNING BOARD MEMBER
ANTHONY GORSKI, PLANNING BOARD MEMBER
JOSEPH KEEFE, PLANNING BOARD MEMBER
STANLEY JAY KEYSA III, PLANNING BOARD MEMBER
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER
NEIL CONNELLY, PLANNING BOARD CHAIRMAN

EXCUSED: MIKE WOZNIAK, TOWN COUNCILMAN

ALSO PRESENT: DAVID MAZUR, TOWN COUNCILMAN
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.
EMILY ORLANDO, DEPUTY TOWN ATTORNEY
CYNTHIA MACIEJEWSKI, RECORDING SECRETARY

PURPOSE OF MEETING:

IN THE MATTER OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) OF THE
O'CONNELL ELECTRIC COMPANY
20 LANCASTER PARKWAY

The Planning Board reviewed the Short Environmental Assessment Form with an item for item review and discussion of the project impact and magnitude as outlined on the Short Environmental Assessment Form entitled "Part 2 Impact Assessment" which was provided to each member.

PLEASE TAKE NOTICE, that the Planning Board of the Town of Lancaster, acting as an advisory committee to provide input to the Town Board, the designated lead agency under the State Environmental Quality Review Act (SEQRA), has reviewed the following described proposed action, which is an **unlisted** action, and that committee recommends that there are no significant adverse environmental impacts relative to the criteria found in 6 NYCRR §617.d, and further recommends that the lead agency issue a **Negative Declaration** for the purposes of Article 8 of the Environmental Conservation Law in accordance with §617.12.

NAME AND ADDRESS OF LEAD AGENCY

Lancaster Town Board
21 Central Avenue
Lancaster, New York 14086
Kevin Loftus, Town Attorney
716-684-3342

NATURE, EXTENT AND LOCATION OF ACTION:

The proposed development is of a parcel involving 5.88 approximate acres.

The location of the premises being reviewed is 20 Lancaster Parkway, Lancaster, New York 14086, Erie County.

This project described as a parking lot expansion and fencing with 1.81 acre physically disturbed area.

THE FOLLOWING MOTION TO OFFER A NEGATIVE DECLARATION WAS OFFERED BY MEMBER KEYSA, WHO MOVED ITS ADOPTION, SECONDED BY MEMBER KORZENIEWSKI,

TO WIT:

REASONS SUPPORTING RECOMMENDATION

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **No impact.**
2. Will the proposed action result in a change in the use or intensity of use of land? **No impact**
3. Will the proposed action impair the character or quality of the existing community? **No impact**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? **The Town of Lancaster has not established a Critical Environmental Area (CEA).**
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **No impact**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **No impact**
7. Will the proposed action impact existing:

- a. Public/private water supplies? **No impact**
- b. Public/private wastewater treatment utilities? **No impact**
- 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **No impact**
- 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? **No impact.**
- 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **No impact.**
- 11. Will the proposed action create a hazard to environmental resources or human health? **No impact**

and,

BE IT FURTHER

RESOLVED, that the Planning Board recommendation be sent to the Town Board, for its review and consideration as the lead agency for the Action.

The question of the adoption of the foregoing Recommendation was duly put to a vote which resulted as follows:

REBECCA ANDERSON, PLANNING BOARD MEMBER	VOTED YES
ANTHONY GORSKI, PLANNING BOARD MEMBER	VOTED YES
JOSEPH KEEFE, PLANNING BOARD MEMBER	VOTED YES
STANLEY JAY KEYSA III, PLANNING BOARD MEMBER	VOTED YES
LAWRENCE KORZENIEWSKI, PLANNING BOARD MEMBER	VOTED YES
NEIL CONNELLY, PLANNING BOARD CHAIRMAN	VOTED YES

The Motion to recommend was thereupon adopted.

December 15, 2021

AMENDED SITE PLAN REVIEW- PROJECT #2135, ANDERSON'S FROZEN CUSTARD, S.B.L. #126.05-1-1.2, LOCATED AT 4855 TRANSIT ROAD. INTERIOR RENOVATION OF THE EXISTING RESTAURANT, ADDITION OF A DRIVE-THRU LANE, MODIFICATION OF EXISTING OUTDOOR PATIO SPACE WHICH WILL BE PARTIALLY COVERED AND THE MODIFICATION OF THEIR EXISTING PARKING LOT IN ORDER TO ACCOMMODATE ALL WORK PROPOSED. THIS WILL ALLOW THE EXISTING RESTAURANT TO EXPAND THEIR EXISTING BUSINESS OPERATION AND BETTER SERVE THEIR CUSTOMERS IN THE COMMUNITY.

Dave Sutton of Sutton Architects and Keith Anderson, owner presented the renovation to the interior and exterior of the building. The exterior will have a drive-thru added and the patio seating will be relocated with additional seating. A Special Use Permit has been applied for and has been reviewed with comments forwarded to the Town Board.

Landscaping – No green space will be removed with the revisions. Original landscape plan will be reviewed and any items that were removed over time will be replaced with a native species of tree and additional trees are planned for.

Drive thru - The pickup window is on the south side and the current traffic flow will not be impacted. The stacking provided will have no impact on Transit Road.

Parking – With the adjustment to seating, additional parking spaces may need to be provided. A variance may need to be applied for. There will be no additional impervious surface.

Sidewalk – There is a relatively large drop off to the street that would make it difficult for an ADA walkway to be installed. There are two possibilities of how to accomplish an ADA compliant walkway. The logical choice is to connect to Michael Anthony Lane. A crossover of the drive thru lane toward Michael Anthony with a guardrail for safety was discussed. The crosswalk needs to be delineated with striping and signage.

SEQR - This is an unlisted action and SEQR coordination letters were sent out on 12/10/21.

Engineering – The grading of the site will remain unchanged and the existing catch basin will stay as is with no additional catch basins installed. Green infrastructure gardens were suggested.

DETERMINATION

Based on the information presented to the Planning Board, a motion was made by Chair Connelly to table the project. Motion seconded by Rebecca Anderson.

Roll call as follows:

Chairman Connelly-Yes

Stanley Jay Keysa III-Yes

Rebecca Anderson-Yes

Lawrence Korzeniewski-Yes

Anthony Gorski-Yes

Joseph Keefe-Yes

Motion carried.

SITE PLAN REVIEW – PROJECT #2131, NATIONAL GRID EMERGENCY RESPONSE FACILITY, S.B.L. #105.00-2-27, LOCATED AT 295 CEMETERY ROAD. 55,000 SQ FT SINGLE STORY PRE-ENGINEERED METAL BUILDING ASPHALT PAVEMENT, STONE OUTSIDE STORAGE AREA, SITE LIGHTING & LANDSCAPING ON VACANT PROPERTY. DEVELOPMENT INCLUDES PRIVATE FIRE-SERVICE, SURFACE PARKING LOT, AND DRAINAGE IMPROVEMENTS.

Andrew Marino of Tredo Engineers, along with Tom Barret and Chris Streng of Kulbacks Construction recapped the project. The size of the storage yard has been reduced to avoid the wetlands. The drainage calculations have been corrected and show a reserved capacity. Approval letters are needed from Erie County Sewer, Erie County Water Authority and Erie County Public Works.

The gravel driveway has been installed and there is no fuel stored on site. The Army Corp of Engineers has granted approval. The Storm water agreement is waiting for the S.B.L. number to be assigned and that is in the works.

DETERMINATION

Based on the information presented to the Planning Board, a motion was made by Stanley Keysa to recommend approval of the project to the Town Board with two conditions:

1. Approval letters needed from Erie County Sewer, Erie County Water Authority and Erie County Public Works
2. Submittal of Storm water Agreement

Motion seconded by Joseph Keefe.

Roll call as follows:

Chairman Connelly-Yes

Stanley Jay Keysa III-Yes

Rebecca Anderson-Yes

Lawrence Korzeniewski-Yes

Anthony Gorski-Yes

Joseph Keefe-Yes

Motion carried.

CONCEPT PLAN – 5480 GENESEE STREET

Mike Metzger of Metzger Civil Engineering, PLLC along with Dr. Bernie Kolber, owner addressed the Board regarding a rezone of the land from GB-General Business to LI-Light Industrial. The reason for the rezone is to build a private, self-storage facility. This would be an upscale climate controlled facility located next to Giorgio Limo and single family dwellings. The exterior of the building would have a brick front similar to a business park. There will be no outdoor storage and the site would be heavily landscaped.

Items such as fencing, landscaping, snow storage and emergency access have not been addressed at this time. Flooding is an issue in this area and under FEMA this is a massive flood plain. The topo map shows the property 6" below the base flood elevation. A letter of map revision could be sought to try to remove the parcel from the flood plain.

Alternate uses for this parcel within the current zoning were explored. Storage is at a premium in Lancaster and the applicant feels that this would be an advantage to the Town.

DISCUSSION – PROJECT #4817, DELTA SONIC, S.B.L. #126.01-1-6. TOWN TO RELEASE THE PERFORMANCE BONDS.

The traffic signal is not yet installed, so there is hesitation to return the performance bond. The delay in the signal installation is with the DOT. The petitioner needs to pressure the DOT for installation of the signal and may find out that the delay is due to a shortage of utility poles. Benderson is paying for the traffic signal and possibly has already paid for the installation. This signal was a large piece of the approval of the plan.

OTHER ITEMS DISCUSSED:

Member Anderson has been working on the Environmental Resource Protection Overlay District's (ERPOD). These include Woodland Protection, Wetlands, Steep Slope and Forested Areas. The entire town could be an ERPOD minus some developed areas. It is unclear how we show this on a map. An ERPOD puts the responsibility onto the developer. The south east corner of town is heavily covered by streams and tributaries. Further identification would be helpful along with the current study occurring. This is a proactive action.

There is an interesting article in the Town Magazine regarding the value of subdivisions.

There is an editorial that was forwarded by Matt Fischione, CEO regarding mixed use storage facilities.

Siebert Road Subdivision received a positive declaration and needs to respond to scoping to the town.

Brunck Road Subdivision received a positive declaration and is through the scoping process.

Division Street Subdivision did receive communication in November regarding the road extension and that engineered drawings are needed.

Bradley Street has a dead end that ends with a lot of record and needs to come before the Planning Board.

4781 Transit Road had the public hearing at the Town Board meeting and only the attorney for the applicant and the attorney for the neighboring property owner spoke. The northern driveway would be removed from 4781 Transit Road and the signalized entry to the south, used by patrons.

PDR – no progress on property purchases.

Chair Connelly made a motion to adjourn the meeting at 8:22p.m., seconded by Rebecca Anderson. Motion carried.



Town of Lancaster

TOWN PLANNING BOARD
21 Central Avenue
Lancaster, New York 14086

MEMO

TO: Honorable Town Board
Town of Lancaster

FROM: The Town of Lancaster Planning Board

DATE: December 15, 2021

RE: National Grid Emergency Response Facility

PROJECT #: 2131

LOCATION: 295 Cemetery Road

TYPE: Site Plan Review

RECOMMENDATION: APPROVE

Roll call vote:

Chair Connelly-Yes

Rebecca Anderson-Yes

Anthony Gorski-Yes

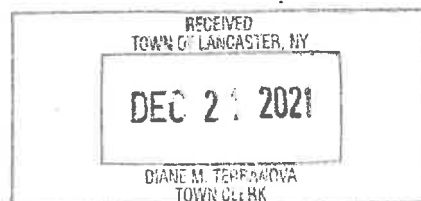
Stanley Jay Keysa III-Yes

Lawrence Korzeniewski-Yes

Joseph Keefe-Yes

CONDITION: 1. Approval letters needed from Erie County Sewer, Erie County Water Authority and Erie County Public Works
2. Submittal of Storm water Agreement

CONCERNS: N/A



Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying



Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

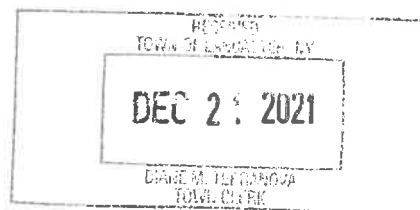
T.C. Comm.
T.A. Reso.

(Handwritten initials)

December 21, 2021

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Lancaster Dog Control Facility
Change Order 3



Dear Board Members,

MGR Constructors, Inc. has submitted Change Order 3 for the above referenced project. Change Order 3 is for:

- Increasing height of masonry block wall between kennels from 4' to 6'
- Additional Epoxy Coating on added height to block walls
- Altering Chain Link fence on top of block wall from 4' to 2' and from a 2" opening to a 1" opening, (this is a special-order item).

The cost of Change Order #3 is \$13,261.00 resulting in a new contract value of \$488,661.00.

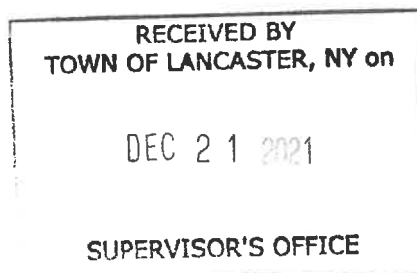
We have reviewed the Change Order and recommend approval.

It is requested the attached be approved. Should you have any questions, please do not hesitate to contact me.

Very truly yours

(Handwritten signature of Edward M. Schiller)
Edward M. Schiller, PE
Town Engineer

CC Town Clerk
Town Attorney



CHANGE ORDER No. 1Date of Issuance December 13, 2021

Effective Date _____

No. 3OWNER: Town of Lancaster, New YorkCONTRACTOR: MGR Constructors Inc.

Contract: _____

Project: Dog Control FacilityOWNER's Contract No. _____ ENGINEER's Contract No. 06168G J3ENGINEER: Wm. Schutt & Associates, P.C.

You are directed to make the following changes in the Contract Documents:

Description: Per letter dated December 8, 2021 (attached). The Change includes:

- Increasing height of masonry block wall between kennels from 4ft to 6ft.
- Additional epoxy required for additional 2ft of block wall.
- Altering chain link fence from 4ft high to 2ft high and reducing opening size from 2" to 1".

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 603,444.00Net Increase (Decrease) from previous
Change Orders No. 1 to 1:\$ (128,044.00)**CHANGE IN CONTRACT TIMES: (days or dates)**

Original Contract Times:

Substantial Completion: 2/10/2022Ready for Final Payment: 3/12/2022Net change from previous Change Orders
No. 1 to 1:Substantial Completion: 4/11/2022Ready for Final Payment: 5/11/2022

Contract Price prior to this Change Order:

\$ 475,400.00

Contract Times prior to this Change Order:

Substantial Completion: 4/11/2022Ready for Final Payment: 5/11/2022

Net Increase (Decrease) of this Change Order:

\$ 13,261.00

Net Increase (Decrease) this Change Order:

Substantial Completion: N/AReady for Final Payment: N/AContract Price with all approved Change
Orders:\$ 488,661.00

Contract Times with all approved Change Orders:

Substantial Completion: 4/11/2022Ready for Final Payment: 5/11/2022

RECOMMENDED:

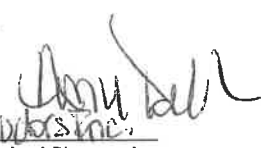
By: 
ENGINEER (Authorized Signature)Date: 12/21/20

APPROVED:

By: _____
OWNER (Authorized Signature)

Date: _____

ACCEPTED:

By: 
CONTRACTOR (Authorized Signature)Date: 12/15/2021



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

T.C. Comm.

16

December 14, 2021

Honorable Ronald Ruffino Sr.
Town Supervisor
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Dear Supervisor Ruffino:

I regret to inform you that your application for the **Westwood Park All Inclusive Playground Project** submitted for the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) has not been selected for funding.

For this year's competition, we received 255 eligible applications through the Consolidated Funding Application (CFA) requesting over \$90.4 million. With only \$19.5 million available for distribution, not all eligible projects could be funded.

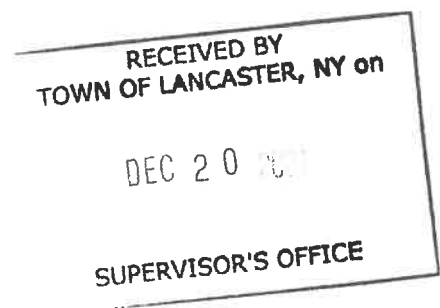
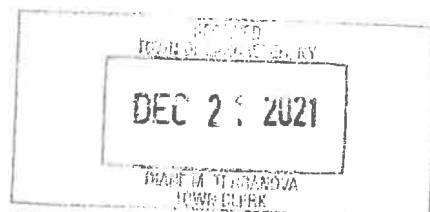
This does not pertain to potential funding awards from other agencies or programs and does not preclude you from applying for future CFA funding rounds.

At this time, we encourage you to contact Kate Badgley at (716) 773-5292 regarding your ongoing or proposed capital plans.

Sincerely,

Beatrice L. Gamache
Beatrice L. Gamache
Director, Grants Bureau

CC: Kate Badgley



17



**New York State
Parks, Recreation and
Historic Preservation**

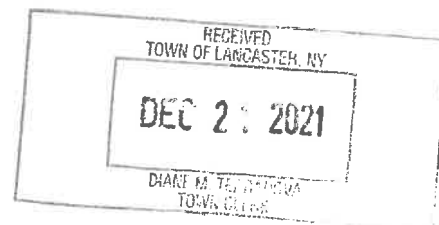
KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

T.C. Comm.
(Signature)

December 14, 2021

Honorable Ronald Ruffino Sr.
Town Supervisor
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086



Dear Supervisor Ruffino:

I regret to inform you that your application for the **Westwood and Heritage Trails Project** submitted for the Recreational Trails Program has not been selected for funding. For this year's competition, we received 75 eligible applications through the Consolidated Funding Application requesting over \$14.5 million. With only \$1.9 million available for distribution, not all eligible projects could be funded.

This does not pertain to potential funding awards from other agencies or programs and does not preclude you from applying for future CFA funding rounds.

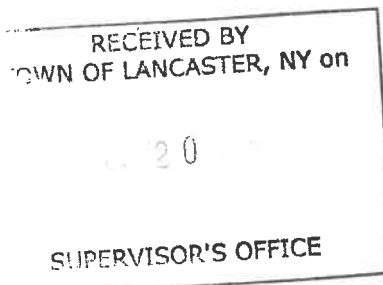
At this time, we encourage you to contact Kate Badgley at (716) 773-5292, regarding your ongoing or proposed capital plans.

Sincerely,

Beatrice L. Gamache

Beatrice L. Gamache
Director, Grants Bureau

CC: Kate Badgley





Department of Transportation

T.C. Comm.

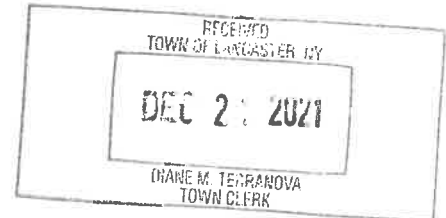
KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

NICOLAS A. CHOUBAH, P.E.
Acting Chief Engineer

December 15, 2021

Mr. Ronald Ruffino, Sr.
Town Supervisor
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086



Dear Mr. Ruffino, Sr.:

The New York State Department of Transportation regrets to inform you that the Town of Lancaster application for Warner Road over the Scajaquada Creek (Culvert ID WarnerCulvert1) was not selected for funding through the 2021 BRIDGE NY program.

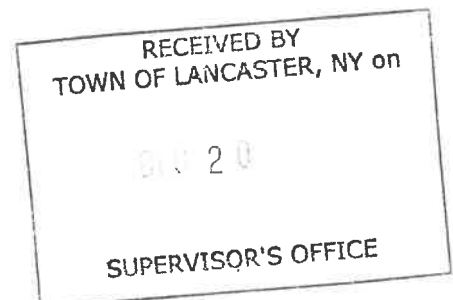
Projects were selected through a competitive scoring process and consideration of available funds. The application process was extremely competitive and included many meritorious projects. Requests for funding exceeded the available funds, and thus, we were unable to fund all the projects submitted for consideration.

NYSDOT appreciates the effort put into your application and encourages your participation in future funding opportunities. To help Sponsors better understand the selection criteria and process, the Department will present a short debriefing webinar on February 2, 2022.

If you have any questions, please contact James Flynn, Deputy Chief Engineer (Structures) at (518) 457-6827.

Sincerely,

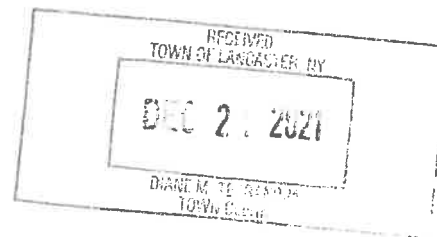
Nicolas Choubah
Deputy Chief Engineer &
Acting Chief Engineer



T.C. Comm
N. Connelly, P.C. Chair
(PC)

12/17/21
Lancaster Town Hall
21 Central Ave
Lancaster NY 14086

41 Michael Anthony Lane
Depew NY 14043



Town Board:

On November 1st at the Town Board meeting, many residents of Michael Anthony Lane participated in our local government and brought forth our concerns with regard to the increased traffic at Michael Anthony Lane and Transit

Recently it has come to my attention that a Drive thru is being considered for Andersons Restaurant on Transit at 4855 Transit Road. My issue is not with the drive thru or expansion of business, but the increased traffic that on the exit to Michael Anthony Lane. Already numerous business use the exit including Valu plaza business, current Andersons patrons, a Vet Clinic, and especially Tim Hortons. On other parts of Transit (Amherst near Maple for one example), subdivision's seem to be funneled onto a street with a light. Not sure if the infrastructure is there where that can be accomplished.

Currently a SAFE left hand turn is virtually impossible, and with even more increased traffic recently from Delta Sonic- making a right is becoming much longer that a normal wait. Tim Hortons steady traffic, multiple health Clinics exit and entrances, Kohls, Multiple apartment complexes are all impacting trying to make a right hand turn.

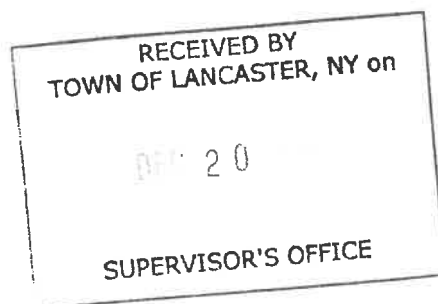
Lastly having to make an "aggressive turn" cutting across 2 lanes of oncoming traffic to pull into Michael Anthony Lane is resulting in decreased safe crossing of Michael Anthony for pedestrians walking.

I ask that something be looked at for the people of Michael Anthony Lane. I would offer solutions, but not having the knowledge of what can we done, I believe it is better left up to engineers.

Thank you for your time in reading this communication.

John M Cole

A handwritten signature in dark ink, appearing to read "John M Cole".



Ted's Hot Dogs
Hot Dog - \$

Monro Auto Service
and Tire Centers
Tire shop

Valu Ho.
Hardware store

Bert's Bikes & Fitness
Bicycle store

Search this area

Anderson's
Frozen Custard

Michael Anthony Ln

Michael Anthony Ln

Tim Hortons

Sylvan Learning
of Lancaster

Ob-Gyn
Associates-Western Ny

AffableCare Dental

Kohl's
Department store

Sensational Nail Bar

WellNow Urgent Care

Jessica Ln

Jessica Ln

Trans Rd

Delta Sonic Car Wash

Results 1 - 6



Town of Lancaster

20
COPY

BUILDING DEPARTMENT
21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317

12/23/2021

Ersilia Davis
Crown Castle
1777 Sentry Parkway W/VEVA 17, Suite 400
Blue Bell, PA 19422

Re: Request for Minor Modification to Existing Wireless facility- Section 6409

Dish Wireless L.L.C.
5051 Transit Rd. (O Hayes Ave.), Lancaster, NY 14086
SBL# 115.09-2-30

An application for permit was received on December 14, 2021, for a modification to an existing Wireless facility.

A review of the information revealed an incomplete application.

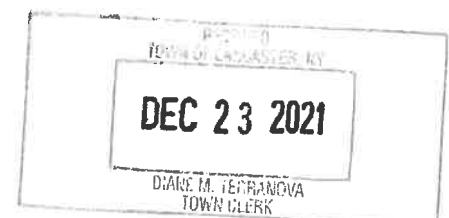
DISH Wireless L.L.C., collocating on the structure requires a Special Use Permit prior to issuing a building permit. Application for a Special Use Permit is administered through the Lancaster Town Clerk's Office.

Respectfully,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building and Zoning Department
21 Central Avenue
Lancaster, NY 14086

MF

Cc: Lancaster Town Board ✓
Lancaster Town Attorney's Office



LANCASTER POLICE DEPARTMENT



WILLIAM J. KARN, JR.
CHIEF OF POLICE

*T.C. Comm.
T.A. Reso.*



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352

December 27, 2021

Ronald Ruffino, Supervisor
21 Central Ave.
Lancaster, NY 14086

RE: Police Vehicle Purchase

Supervisor Ruffino,

The Department will be replacing (1) one 2015 Chevy Tahoe police vehicle currently used by the Detective Bureau with (1) one new 2021 Dodge Durango.

Onondaga County Division of Purchase opened bid proposals for Police vehicles on September 12, 2017 (Bid Reference #8771). Robert Green Auto and Truck of Rock Hill, NY was awarded the contract for Dodge Durango.

Provision 6.1 in the "Instructions to Bidders / General Conditions" "allows all municipal entities authorized under General Municipal Laws of the State of New York to purchase good / services under this contract from anywhere in the state..."

The Department requests that you sponsor a resolution authorizing the purchase of (1) one new 2021 Dodge Durango at **\$33,020.10**. (1) One vehicle will be traded in as listed below. Total trade value of the one (1) detective vehicle is **\$12,000.00**. The final cost to obtain the vehicle would be **\$21,020.10**, paid through the Departments passenger vehicle budget line 3120.0220.

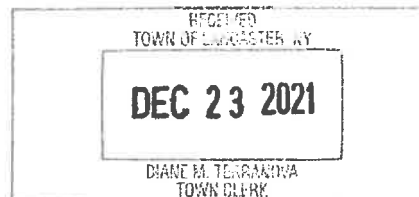
2015 Chevy Tahoe @\$12,000.00 (VIN# 1GNSK2EC9FR660972) 72,177MI.

*All are in daily service, mileage listed is current and will increase prior to trade in.

Respectfully,

Jeffery Smith
Detective Captain

cc: Chief Karn
Town Clerk Terranova
Town Attorney Loftus



rev-04/01/08

PH 716 683-2800/ CELL 716 863-2439
FX
VN MC836748

[illegible]



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE**

13TH FLOOR

**421 MONTGOMERY STREET
SYRACUSE NEW YORK 13202**

BLANKET PRICE AGREEMENT

NOTICE OF CONTRACT AWARD

COMMODITY/SERVICE:

071-05 Police and Administrative Vehicles

CONTRACT PERIOD:

September 21, 2017 – September 20, 2022

BID OPENED:

September 14, 2017

BID REF. #: 8771

RENEWAL:

N/A

REFERENCE:

N/A

DATE ISSUED:

September 27, 2017

INQUIRIES TO:

Tierza Sovocool, Buyer
315-435-3475

This is only a synopsis of the contract. Complete contract documents/specifications are on file in the Purchase Division. If you require additional information, you may call this office at 315-435-3458 between 8:30 am and 4:30 pm.

CONTRACT ID NO. VENDOR NAME & ADDRESS PHONE NO & CONTACT

SEE ATTACHED PAGE

SPECIAL CONDITIONS

Computation of Bid Sheet : Pricing reflects pricing with estimated OEM options for Evaluation Only

Award Period: Award period shall be for five (5) years -September 21, 2017 through September 20, 2022

Blanket Price Agreement: This bid will result in a blanket price agreement.

Piggybacking: Onondaga County allow(s) all municipal entities and authorities authorized under the General Municipal Laws of the State of New York to purchase goods and/or services under this contract from anywhere in the state at the discretion of the vendor. *Municipalities outside of New York State may participate if allowed by local law, also at the discretion of the vendor*

Escalation: The discounts provided for the vehicles and vehicle options cannot be decreased. This is the basis for price escalation for the term of the contract.

Model Year increases are acceptable as long as discounts are applied as bid.

Lower Pricing: The County reserves the right to negotiate lower pricing with the awarded vendors in the event of a significant decrease in market price of any product listed.

Payment: Payments will be made with the PeopleSoft Purchase Order, receipts, vendor's original invoice and voucher. For Onondaga County, City of Syracuse, Syracuse School District, Syracuse Airport Authority and Otsego County.

Delivery: Price shall include all customs duties and charges, all vehicle preparation and clean-up charges, New York State motor vehicle inspection, installation charges and all other incidentals normally included with providing and delivery of a vehicle including the manufacturer's fees such as destination charges. Delivery shall be expressed in the number of calendar days required to make delivery after receipt of a purchase order. Delivery shall be made in accordance with the instructions on the purchase order from each Municipality and what is listed on the contract. The Contractor shall acknowledge receipt of the purchase order. If the ordering agency has not received acknowledgement within two (2) weeks, the contractor shall be contracted. Delivery must be coordinated with the Municipality and delivery shall be made during normal working hours.

Price: Shall be discount from Total MSRP (MSRP plus destination charges to dealer = Total MSRP) plus option discount pricing. The DAS (Delivery Allowance Schedule) shall apply to various Counties in New York State. Note: No separate, additional delivery charge will be allowed.

Award: Award will be by lowest bidder by Manufacturer: Chevrolet, Ford, Chrysler or other in pricing pages provided.

Price Lists: The successful bidder shall furnish two (2) sets of the applicable price lists for each vehicle. The vendor will be required to provide a discount from these price lists for options on each vehicle.

Regulations: The completed vehicle shall conform to all applicable federal, state and local laws in effect at the time of delivery.

AWARD PAGES (Con't)

Robert Green

DODGE

1. Manufacturer/Model: 2018 Dodge Charger (LDDE48) Police RWD PPV

Total MSRP: 33,115.00

Discount from Total MSRP: 40.33%

Price of vehicle: 19,759.72

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

DODGE

2. Manufacturer/Model: 2018 Dodge Charger AWD (LDEE48) Police PPV

Total MSRP: 37,845.00

Discount from Total MSRP: 41.82%

Price of vehicle: 22,018.22

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

AWARD PAGES (Con't)

Robert Green

DODGE

4. Manufacturer/Model: 2018 Dodge Durango RWD SSV WDDE75

Total MSRP: 32,690.00

Discount from Total MSRP: 30.31%

Price of vehicle: 22,781.66

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

DODGE

5. Manufacturer/Model: 2018 Dodge Durango AWD SSV WDEE75

Total MSRP: 35,290.00

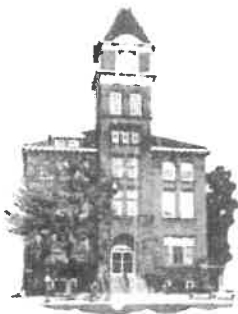
Discount from Total MSRP: 30.16%

Price of vehicle: 24,646.54

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

<u>CONTRACT ID NO</u>	<u>VENDOR NAME & ADDRESS</u>	<u>PHONE NO & CONTACT</u>
3197	Robert Green Auto & Truck Box 8002 Rock Hill NY 12775 Vendor Code #5521	845-794-0300 845-794-0295 (FAX) Robert Green rsgreen.rctruck@hotmail.com
3198	Van Bortel Ford Inc 71 Marsh Rd E Rochester NY 14445 Vendor Code #7124	585-586-7705 585-586-7706 (FAX) George Lunney/Josh Relyea fleet@vanbortelford.com
3199	Van Bortel Chevrolet 1338 W Main St Macedon NY 14502 Vendor Code #21553	585-586-7705 585-586-7706 (FAX) Josh Relyea fleet@vanbortelford.com



Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 21, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Fieldstream Subdivision #2020
6061 Broadway
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 20, 2021, from the New York State Department of Environmental Conservation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

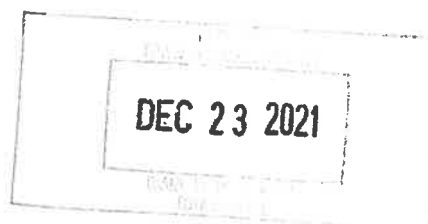
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 9
270 Michigan Avenue, Buffalo, NY 14203-2915
P: (716) 851-7165 | F: (716) 851-7168
www.dec.ny.gov

SENT VIA EMAIL

December 20, 2021

Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Dear Kevin Loftus:

**SEQR Lead Agency Coordination
Fieldstream Subdivision
6061 Broadway
Town of Lancaster, Erie County**

This letter is in response to your December 8, 2021 correspondence regarding the above-noted project. The revised project plan has been reviewed and the Department has no additional comments on the proposed project beyond those in the attached August 5, 2020 SEQR lead agency response letter from this agency. Thank you.

If you have any other questions, please feel free to contact Lisa Connors of my staff or me at 716/851-7165.

Sincerely,

David S. Denk

David S Denk
Regional Permit Administrator

LDC

ecc: Ms. Angela Driscoll, NYSDEC Division of Fish & Wildlife
Mr. Matt Salah, Erie County Dept. of Environment & Planning
Ms. Jennifer Delaney, Erie County Health Department
FCH Development, LLC



Department of
Environmental
Conservation

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 9
270 Michigan Avenue, Buffalo, NY 14203-2915
P: (716) 851-7165 | F: (716) 851-7168
www.dec.ny.gov

SENT VIA EMAIL

August 5, 2020

Mr. Kevin E. Loftus, Town Attorney
Town of Lancaster
21 Central Ave
Lancaster, NY 14086

Dear Mr. Loftus,

SEQR Lead Agency Coordination
Fieldstream Subdivision
6061 Broadway
Town of Lancaster, Erie County

This is to acknowledge receipt of your July 6, 2020 notice which requested State Environmental Quality Review Act (SEQR) Lead Agency status for the above-noted project. The New York State Department of Environmental Conservation (NYSDEC) concurs that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance. However, please be advised of the following:

1. NYS Freshwater Wetland LA-17 and its regulated 100-foot adjacent area extend into the northern half of the proposed project area. A wetland boundary delineation was completed by Wilson Environmental Technologies, Inc. in 2018, and verified by NYSDEC in 2019. It was determined that there is NYS Freshwater Wetland jurisdiction within the project area. A Freshwater Wetlands Permit pursuant to Article 24 of the NYS Environmental Conservation Law may be necessary for this proposal depending on the final site plan.
2. Note that the United States Army Corps of Engineers (USACE) has authority under federal law to regulate waterbodies and wetlands. If the proposed project will impact Little Buffalo Creek or the federally regulated wetlands identified on the project site, the project sponsor should contact USACE (1776 Niagara Street, Buffalo, New York 14207, telephone: 716/879-4330) as early as possible in the planning process to determine if the project will require a USACE permit. Depending on federal permitting, a Water Quality Certification (WQC) may be required from NYSDEC.



Department of
Environmental
Conservation



3. Since project activities will involve land disturbance of 1 acre or more, the project sponsor, owner or operator is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-20-001). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-20-001, as well as the NOI form, is available on NYSDEC's website at www.dec.ny.gov/chemical/43133.html. Information on permitting requirements and preparation of a necessary Stormwater Pollution Prevention Plan (SWPPP) is available on NYSDEC's website at www.dec.ny.gov/chemical/8468.html.

The Town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of a regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The "MS4 SWPPP Acceptance" form must be signed by the principal executive officer or ranking elected official from the MS4 community, or by a duly authorized representative of that person, and submitted along with the NOI, to the NYSDEC at NOTICE OF INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, 4th Floor, Albany, New York 12233-3505, telephone: 518/402-8111 to receive NYSDEC approval before construction commences.

4. We have reviewed the available information in the New York State Natural Heritage Program databases on known occurrences of rare or state-listed animals and plants, of significant natural communities, and other significant habitats. The Henslow Sparrow (*Ammodramus henslowii*), a NYS listed threatened species, was last identified in 2002 on the project site and across William Street from the project site. Additionally, the Sedge Wren (*Cistothorus platensis*), a New York State listed threatened species, was last identified in 2010 across William Street from the project site. For most sites, comprehensive field surveys have not been conducted. We cannot provide a definitive statement as to the presence or absence of all rare or state-listed species or significant natural communities. This information should not be substituted for on-site surveys that may be required for environmental impact assessment. Depending on the nature of the project and the conditions at the project site, further information from on-site surveys or other sources may be required to fully assess impacts on biological resources.
5. Please recognize that this proposed project is defined as a Sanitary Sewer Extension and will require approval from the Erie County Department of Environment and Planning, Division of Sewerage Management (ECDSM), as well

as approval from the Erie County Department of Health, 503 Kensington Avenue, Buffalo, New York 14214, telephone: 716/961-6800, which acts as our agent and will be the approving agency. This Sanitary Sewer Extension project will also require stamped Professional Engineering Certification that the downstream capacity analysis (DSCA) and the proposed infiltration and inflow (I/I) mitigation work submitted for the project are in accordance with appropriate NYSDEC and ECDSM guidelines and standards.

A detailed DSCA must be performed and submitted for the proposed project as part of the project's Engineering Report. Recent wet weather flow monitoring data and proposed new development flow should be analyzed relative to theoretical capacity at key nodes in the downstream sewer system and at pump stations (if any) to determine if capacity exists.

Recent wet weather system flow data can consist of:

- Comprehensive information from recent Sanitary Sewer System Evaluation Studies, or
- Wet weather data collected at (minimum of 3) key downstream nodes specified by the municipality.
 - This dated information can consist of instantaneous flow measurements or continuous flow or sewer depth measurements obtained during significant wet weather events, preferably during high groundwater conditions. Peak sewer flow recording methods are an acceptable method to collect this information.
 - Depth or flow measurements should continue until a significant wet weather event occurs, but would not have to extend beyond three months. A significant wet weather event is considered to be a daily rainfall amount of ½" or greater.

The DSCA must also contain a narrative and a detailed map showing the downstream routing of sewers from the proposed project site to the Wastewater Treatment Plant. Line sizes, theoretical capacity and pump stations must be identified and included in the analysis.

This DSCA, as well as any required I/I rehabilitation offset work at a 4:1 ratio, should be part of the project's Engineering Report. These items must be received as part of a complete sanitary sewer extension plan submission. The Town of Lancaster shall coordinate the information contained in this submission. If adequate capacity is not available, the sewer extension will not be approved until an acceptable remediation plan is developed.

Mr. Kevin Loftus
August 5, 2020
Page 4

6. It was noted on the Federal Emergency Management Agency's (FEMA) FIRM Map Nos. 36029C0244H and 36029C0263H that the project site includes designated 100-year floodplain. The proposed project should be designed in accordance with all applicable local municipal laws for flood damage reduction.

If you have any other questions, please feel free to contact Ms. Michelle Woznick of my staff or me at 716/851-7165.

Sincerely,

David S. Denk
Regional Permit Administrator

MRW:cmn

ecc: Ms. Angela Driscoll, NYSDEC Division of Fish & Wildlife
Ms. Connie Adams, NYSDEC Division of Fish & Wildlife
Mr. Mutasem Salah, Erie County Dept. of Environment & Planning
Mr. John Tomani, Erie County Health Department
Ms. Rebecca Wightman, Erie County Health Department
FCH Development, LLC



Town of Lancaster

Office of The Town Attorney


21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

MEMO

To: Diane M. Terranova, Town Clerk

From: Leza Braun, Assistant to Town Attorney 

Date: December 23, 2021

Subject: O'Connell Electric Company Expansion #6039

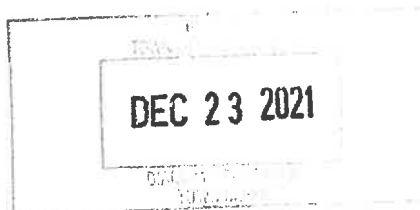
Dear Ms. Terranova:

Enclosed is a copy of the application to construct a private improvement for the above-referenced project.

Please prepare a resolution issuing a P.I.P Storm Sewer, Water Line for the next scheduled Town Board Meeting.

If there are any questions, please call.

Enc.



Application For Permit To Construct A ~~Public~~/Private Improvement

Town of Lancaster, N.Y. _____

TO THE HONORABLE TOWN BOARD:

Application is Hereby
Made for Permission
To Construct (Indicate
By X Mark)

	Cost		Cost
Pavement and Curb	(_____)	Street Lights	(_____)
Detention Basin	(_____)	Sidewalk	(_____)
Storm Sewer	(204,402.47)	Other	(_____)
Water Line	(_____)	Estimated Total Cost of Improvements \$	_____

DESCRIPTION OF PROPOSED IMPROVEMENT

Quantity, Description and Location of Improvement:

Job No. _____

The Expansion of parking lot and fence at
20 Lancaster Parkway, Lancaster NY

Supporting Data:

(a) Contractor's Name O'Connell Electric Co. Inc. Phone 716-675-9010
(b) Contractor's Address 20 Lancaster Pkwy, Lancaster NY

CERTIFICATE OF INSURANCE: This application must be accompanied by the contractors certificate of general, auto and excess liability insurance. The Town of Lancaster must be named as an additional insured on these policies. The minimum liability limits acceptable for general and auto liability are \$2,000,000.00 aggregate (\$1,000,000.00 each occurrence) and for excess liability \$2,000,000.00

This application must be submitted **without fee** to the Town Engineer for approval along with **two (2) hard copy sets and one (1) set on a zipdrive in pdf format** of improvement plans showing the extend of the improvements which will be incorporated into and made a part of this application.

After engineering review, the approved application **without plans** must be submitted to the Town Clerk **with fee** for Town Board approval.

Work under this permit shall be started within 60 days from the date of approval thereof. Work under this permit shall be completed within 1 year from the date of approval thereof. Any request for extension shall be addressed in writing to the Town Board of the Town of Lancaster.

The Inspection fee, as determined by the Town Engineer shall accompany this application together with the application fee. If actual inspection costs exceed the inspection fee the applicant shall pay to the Town sufficient additional monies to pay the entire cost of inspection.

In consideration of the granting of the permit hereby petitioned for, the undersigned hereby agrees that if such permit is granted he will comply with the terms thereof, the Laws of the State of New York, the Ordinances of the Town of Lancaster and Regulations of the various departments of the Town and the State of New York, and that he shall notify the Town Engineer **not less than forty-eight hours** in advance of commencing any work under this permit.

The undersigned hereby certifies that all of the information contained in this petition is correct and true.

ITEM	FEE
PERMIT FEE	500.00
INSPECTION FEE	2500.00
TOTAL FEE	3,000.00

Thomas Parkes
Property Owner Print Here
Thomas Parkes
Property Owner Sign Here
830 Phillips Rd.
Address
Victor, NY 14524 Phone 585-924-2176

I do certify that I have examined the foregoing petition and Improvement Plans and certify that they conform to Ordinances of Town of Lancaster.

[Signature] 12/23/21
Engineer

PUBLIC/PRIVATE IMPROVEMENT PERMIT NO. _____

Permission is hereby granted to construct the public/private improvement requested herein, subject to the conditions, if any, set forth in the attached Town Board resolution.

Date of Town Board Approval

Town Clerk

WHITE: APPLICANT

CANARY: TOWN CLERK

PINK: ENGINEER

GOLDENROD: CONTRACTOR

from
Sent: Monday, December 27, 2021 12:40 AM
To: Diane Terranova <
Cc: Chowaniec Lee <
Subject: Live Streaming Town Board Meetings

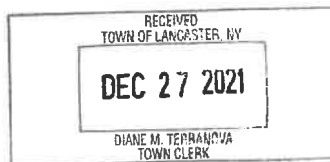
24

Ms. Terranova:

Please forward to Supervisor Ruffino and the Town Board members.

Please enter a copy into the communications.

December 26, 2021
Lancaster Town Board
RE: Live streaming Town Board meetings



Town Board Members:

On September 15, 2021, I submitted a correspondence petitioning the Lancaster Town Board to consider live streaming the Town Board meetings.

At that that time I watched a YouTube live streaming presentation of a Village of Depew board meeting held Monday, September 13, 2021.

The video was clear, the sound was excellent. A far superior broadcast video than the meeting audio recording provided by the town on its website.

On October 27th, I submitted another correspondence requesting a progress report on the live streaming project after hearing Supervisor Ruffino indicated some interest in investigating the project. I have heard nothing from the town or read anything that suggests such avenue is being pursued.

I am again requesting Lancaster consider providing its residents like service. YouTube is providing this service for numerous government entities and private organizations as well.

Despite Supervisor Ruffino's pre-meeting directive to board members and meeting attendees to use the provided microphones and to speak into them, especially now where masks are required again, there is board member and attendee failure to do so.

The December 20, 2021, town board meeting was once again often unintelligible - disappointingly by board members on important resolution comments and votes. This is a continuing disrespect for the public to acquire factual information and insight as to what is taking place in their town.

This is a disservice to those unable to attend meetings for health and myriad other reason – and especially now during the pandemic and the wearing of masks. If Depew and other municipalities can live stream their meetings, why not Lancaster?

Openness and transparency would be better served! The residents of Lancaster are deserving of the opportunity to know what's taking place in their town.

Lee Chowaniec
Lancaster, NY

From: Leetza B <
Sent: Monday, December 27, 2021 10:53 AM
To: Diane Terranova <
Subject: LIDA Opportunities

25

Dear Members of the Lancaster IDA Board,

I am contacting you to express my interest in possibly being considered for a position in either a secretarial and/or billing capacity within the LIDA organization should an opening become available.

I am currently working in the Lancaster Town Attorney's Office and have held this position for almost 13 years. During my time here I have gained extensive knowledge regarding Municipal Law, a thorough understanding of Town, County & State regulations, and developed close working relationships with the Code Enforcement Department, Town Clerk's Office, and Lancaster Police Department. I have also been involved with the development of the Town's Master Plan and have experience with project approval requirements and processes. I am seeking a position with the LIDA to better understand its functions which would in turn enable me to better serve the Town and the residents.

Should you have any questions or need additional information do not hesitate to contact me.

Thank you for your time and consideration.

Sincerely,
Leza Braun

T.C. Comm.
②

26

Cindy Maciejewski

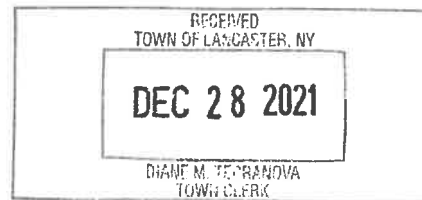
From: coachsph33@roadrunner.com
Sent: Thursday, December 23, 2021 10:36 AM
To: Cindy Maciejewski
Subject: Lancaster IDA

Dear Cindy,

Please let this notice serve as I am seeking appointment to the Lancaster IDA board for the calendar year 2022. Please pass this along to Supervisor Ruffino.

Respectfully submitted

Steve Hoffman



T.C. Comm.
T.A. Reso.



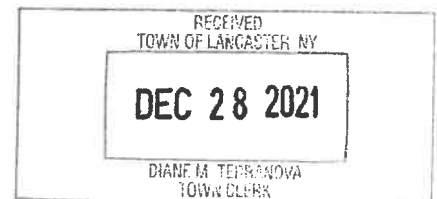
TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271

COMMUNICATIONS

December 22, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086



Re: Two (2) New and Unused 2022 Western Starr 4700SB Truck Cabs & Chassis with Viking Cives Equipment Serial Numbers: UB2639/UB2640 **SURCHARGE**

Dear Honorable Town Board Members:

I would appreciate your support in sponsoring a change order to the original resolution for Fleet Maintenance, Inc., 67 Ransier Drive, West Seneca, NY 14224 for the Two (2) New and Unused 2022 Western Starr 4700SB Truck Cabs & Chassis with Viking Cives Equipment. The original resolution was approved on August 23, 2021 for \$528,708. A surcharge of \$4,500 per truck is being added making the new total for the Two (2) New and Unused 2022 Western Starr 4700SB Truck Cabs & Chassis with Viking Cives Equipment \$537,708. These additional funds will be paid out of Maintenance Vehicles and Equipment Bond dated March 15, 2021.

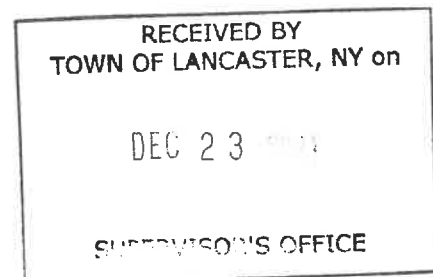
Should you require any further assistance, please do not hesitate to call me.

Respectfully yours,

Louis Cacciotti
Deputy Highway Superintendent
Town of Lancaster Highway

LC/kak

Cc: Pam CuvIELlo, Director of Administration
Kevin Loftus, Town Attorney
Ronald Ruffino, Town Supervisor ✓
Diane Terranova, Town Clerk



LANCASTER POLICE DEPARTMENT



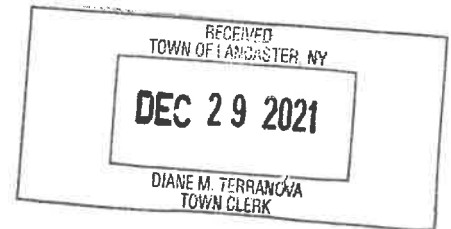
WILLIAM J. KARN, JR.
CHIEF OF POLICE



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352



MEMORANDUM

TO: Diane Terranova, Town Clerk

FROM: Chief William J. Karn, Jr.

DATE: December 29, 2021

SUBJECT: Articles/Communications

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures

Lancaster, N.Y. Police Department

*****STOLEN VEHICLES/LARCENIES FROM VEHICLES*****

****PLEASE SHARE****


Our officers continue to take reports of vehicles being entered, larcenies from vehicles and stolen vehicles. ALL OF THESE VEHICLES HAVE BEEN LEFT UNLOCKED. THE VEHICLES THAT WERE STOLEN HAD THE KEYS LEFT INSIDE THEM.


This is now happening regularly all around Lancaster and surrounding communities. People are driving through our neighborhoods, looking for unlocked vehicles, so they can either steal the vehicle or take any valuables that have been left in the vehicle.

DON'T BE A VICTIM.

REMOVE key fobs and spare keys from vehicle

REMOVE ALL valuables from vehicle

 **LOCK your vehicle**

 **LOCK your residential doors**

, TURN ON your exterior lights

If you observe suspicious activity in your neighborhood, such as people looking into vehicles or trying to open door handles, please call the Lancaster Police Department at (716) 683-2800 immediately. Dial 9-1-1 for any emergency.

T.C. Comm.
(P)

KENNETH E. GRABER
Attorney at Law

4 FOXHUNT ROAD
LANCASTER, NEW YORK 14086-1114
716-681-9885 • CELL: 716-868-2883
FAX: 716-681-5863 • E-MAIL: *kamas5@aol.com*

December 28, 2021

Lancaster Town Board
C/o Supervisor Ronald Ruffino, Sr.
21 Central Avenue
Lancaster, New York 14086

Re: Resignation

Dear Supervisor Ruffino and Members of the Lancaster Town Board:

I have had the pleasure for the last six years of working as the Town Prosecutor for the Town of Lancaster. It is my belief that I have worked well with all persons involved in the court system, including the citizenry.

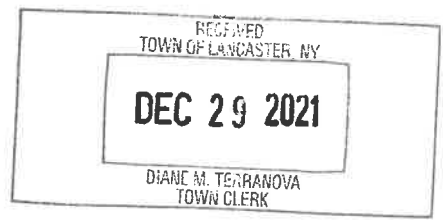
Please accept this letter as my resignation from this position. The time has come for other endeavors.

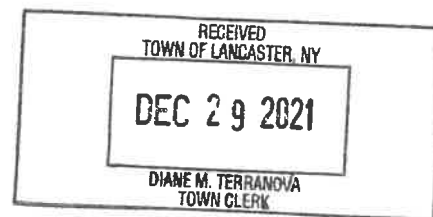
Thank you and the Board for your support.

Very truly yours,



Kenneth E. Graber, Esq.





Diane M. Terranova
Town Clerk
Lancaster, NY 14086
12/29/2021

Dear Diane:

As Head Bingo Inspector for over 12 years. I would like to continue working in 2022.
My fellow inspectors, Edward Weremblewski, Gail Wojtowicz, Patrick Farruggio also wish to be
reinstated.

Thank you,

John T. Crinzi

John T. Crinzi



Town of Lancaster

OFFICE OF THE SUPERVISOR

21 Central Avenue
Lancaster, New York 14086
(716) 683-1610
Fax: (716) 683-0512

RONALD RUFFINO, SR.
Supervisor

December 29, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Town Board Meeting Schedule

Dear Council Members,

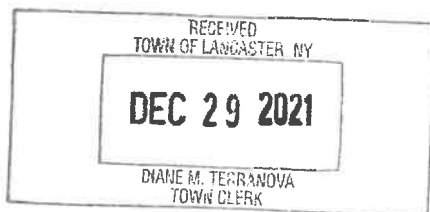
I would like to request a resolution to change the dates of the Town Board Meetings of February 2022.

The meetings are currently scheduled on the 7th and the 22nd and I would propose scheduling them on the 7th and the 14th due to scheduling conflicts.

Thank you for your consideration.

Best regards,

Ronald Ruffino, Sr.
Lancaster Town Supervisor



T.C. Comm.

(P)

Lancaster Town Hall

21 Central Avenue

Lancaster, New York 14086

Dear Supervisor Ruffino and Honorable Town Board Members,

I am requesting a re-appointment to the Town of Lancaster Industrial Development Agency. I presently am serving the residents of the Village of Lancaster as a Trustee, and I am employed full-time by CannonDesign, an architecture firm in Buffalo. Additionally, I have served as Treasurer/Business Manager for the Lancaster Rural Cemetery for the past ten years in their day to day operations.

I am a lifelong resident of the village and town of Lancaster, where I live with my wife and two children on Banner Avenue. I am very proud of the Lancaster community and would welcome the opportunity to serve the Town of Lancaster IDA for another year.

Thank you for considering my request and I wish all the town Board members the best for 2022.

Sincerely,

Paul H. Rudz

79 Banner Avenue

Lancaster, New York 14086

